

# DCP 311 Working Group Meeting 03

07 February 2018 at 14:00

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Andrew Enzor [AE]	Northern Powergrid
Chris Ong [CO]	UKPN
Claire Campbell [CC]	Scottish Power Energy Networks
Dave Wornell [DW]	Western Power Distribution
<b>Observers</b>	
Edda Dirks [ED]	Ofgem
<b>Code Administrator</b>	
Joe Underwood [JU] (Technical Secretariat)	ElectraLink
John Lawton [JL] (Chair)	ElectraLink

Apologies	Company
Kathryn Evans	SP Power Systems
Simon Yeo	Western Power Distribution
Tom Cadge	BU UK

## 1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

- 1.3 The Working Group reviewed the minutes from the previous meeting and agreed it was an accurate reflection of discussions held. The final version can be found as Attachment 1 to these minutes.

## 2. Purpose of the Meeting

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- 2.1 The Chair set out that the purpose of the meeting was to finalise the DCP 311 Consultation document and legal text to ensure it is suitable to be sent to industry for consultation.

## 3. Review of DCP 311 draft Consultation

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- 3.1 The Working Group reviewed the draft Consultation document and made a number of drafting amendments and comments. An updated version of the draft Consultation can be found in Attachment 2.

- 3.2 The main amendments and comments made were:

- Add new questions and rearrange and amend the locations of the existing questions within the document;
- Include Section 4 in Section 5;
- Reference DCP 138 and 178 in Section 4;
- Insert all objectives, not just those the Working Group considers to be positively impacted by DCP 311, and make sure the Objectives used are the Charging Objectives and not General Objectives; and
- In paragraphs 8.1 and 8.2, make references to specific questions earlier in the document.

**ACTION – 03/01: The Chair to amend the Draft Consultation in line with discussion held and circulate the new draft round the Working Group for final comments**

**ACTION – 03/02: Working Group to provide comments by 09 February 2018**

## 4. Review of DCP 311 draft Legal Text

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- 4.1 The Working Group reviewed the legal text and made no additional changes. The final version of the proposed legal text can be found in Attachment 3.

**ACTION – 03/03: The Secretariat to circulate legal text to the Working Group with draft minutes**

## 5. Work Plan

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- 5.1 The Workgroup agreed the next steps as follows:

- Consultation to be updated in line with Working Group discussions.

- Consultation to be issued to industry on 12 February 2018 for a period of 3 weeks.
- The fourth Working Group meeting to be held on the 16 March 2018 to review the responses to the Consultation.
- Secretariat to circulate the amended work plan with draft minutes. These can be found as Attachment 4 to these minutes.

**ACTION – 03/04: The Secretariat to circulate the amended work plan with draft minutes**

**ACTION – 03/05: The Secretariat to issue the DCP 311 Consultation to industry on 12 February 2018**

## 6. Agenda Items for the Next Meeting

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- 6.1 To review of industry Consultation responses.

## 7. Any Other Business

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- 7.1 There were no items of AOB and the Chair closed the meeting.

## 8. Date of Next Meeting: 16 March 2018

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- 8.1 The Workgroup agreed the fourth meeting will take place on the **16 March 2018 at 10 am** via teleconference.

## 9. Attachments

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- Attachment 1 – DCP 311 previous meeting minutes
  - Attachment 2 – DCP 311 Consultation document
  - Attachment 3 – DCP 311 legal text
  - Attachment 4 – DCP 311 work plan
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## New and open actions

Action Ref.	Action	Owner	Update
<b>03/01</b>	The Chair to amend the Draft Consultation in line with discussion held and circulate the new draft round the Working Group for final comments	Chair	Closed
<b>03/02</b>	Working Group to provide comments by 09 February 2018	Working Group	Closed
<b>03/03</b>	The Secretariat to circulate legal text to the Working Group with draft minutes	ElectraLink	Closed
<b>03/05</b>	The Secretariat to circulate the amended work plan with draft minutes	ElectraLink	Closed
<b>03/06</b>	The Secretariat to issue the DCP 311 Consultation to industry on 12 February 2018	ElectraLink	Closed

## Closed actions

Action Ref.	Action	Owner	Update
<b>01/01</b>	The Proposer to redraft the legal text in line with the discussions held	Proposer	Closed
<b>01/02</b>	The Chair to review the DCP 138 legal text associated with each year	Chair	Closed
<b>01/03</b>	The Secretariat to draft the Consultation with additional questions agreed by the Workgroup	ElectraLink	Closed
<b>01/04</b>	The Proposer to provide a supporting paragraph outlining the justification for the change in implementation date	Proposer	Closed
<b>01/05</b>	The Secretariat to circulate the amended work plan with draft minutes	ElectraLink	Closed
<b>02/01</b>	The Secretariat to amend the Draft Consultation in line with discussion held and circulate the new draft round the Working Group	ElectraLink	Closed
<b>02/02</b>	The Proposer to draft some text for use in the consultation to outline the interaction between DCP 138 and 178 and give an overview of the tables in Schedule 17 table 7 and Schedule 18 table 23 for years 2020/21 onwards	Proposer	Closed
<b>02/03</b>	The Proposer to redraft the legal text in line with the discussions held	Proposer	Closed
<b>02/04</b>	The Secretariat to circulate legal text to the Working Group with draft minutes	ElectraLink	Closed

02/05

The Secretariat to circulate the amended work plan with draft minutes

ElectraLink

Closed